



भारत संचार निगम लिमिटेड BHARAT SANCHAR NIGAM LIMITED

(भारत सरकार का उद्यम A Govt. of India Enterprise)

मुख्य महाप्रबंधक कार्यालय OFFICE OF THE CHIEF GENERAL MANAGER

केरल दूरसंचार KERALA TELECOMMUNICATIONS

तिरुवनंतपुरम THIRUVANANTHAPURAM-695033

To

Heads of All SSAs/Units
Kerala Circle.

HR-III/Time Bound Promotion/2010/2

Dated 6/01/2011.

Sub:- Time Bound Upgradation to executives – Submission of Assessment sheet/SR reg:-
Ref:- This office letter dated 21/10/2010.

Please refer to the above cited letter. The assessment sheet/SR for the above may be sent to this office with the incorporation of the following points in each individual case

1. Scale to which upgradation is to be done may be clearly mentioned.
2. Eligible date of review may be clearly shown.
3. For 1st upgradation, date of entry in dept/cadre and details of promotion if any after 1/10/2000 may be clearly given.
4. For 2nd upgradation onwards, date of review of previous upgradation and details of promotion if any after this date may be clearly given.

HRNumber and DOB are also mandatory.

SSAs who have already submitted the assessment sheet without filling the above details are requested to resubmit as per the above directive.

The details may be submitted latest by 15/01/2011.

सहायक महाप्रबंधक (मा.सं) Asst. General Manager (HR)

कृते मु.म.प्र.दू, भा.सं.नि.लि For CGMT, BSNL

तिरुवनंतपुरम Thiruvananthapuram-33

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